

1. Policy Statement

- 1.1. To outline the requirements and processes to be awarded Fellowship in accordance with the Australian College of Rural and Remote Medicine (ACRRM) and the Royal Australian College of General Practitioners (RACGP) as an independent and unsupervised practitioner.

2. Application and Scope

- 2.1. Registrars are required to train in accordance with EV GP Training (EV), the Department of Health policies and procedures and the RACGP and/or ACRRM standards.
- 2.2. This procedure applies to all registrars enrolled in the Australian General Practice Training (AGPT) Program.
- 2.3. This procedure is effective from 1 January 2017.

3. Principles

- 3.1. To be eligible for vocational recognition as a GP, registrars must have satisfactorily completed all the education and assessments as required by EV and the relevant College(s).
- 3.2. Registrars must have completed the education requirements and assessments within the specified timeframes set by EV, the Department of Health and the relevant College(s).
- 3.3. Registrars must have completed the training obligations within the specified timeframes set by EV, the Department of Health and the relevant College(s) as outlined in the [ED-Org-8.9 Training Obligations](#) procedure.
- 3.4. Failure to complete the requirements within the set timeframes may result in the registrar being subject to the [ED-Org-8.17 Registrar Withdrawal](#) procedure.
- 3.5. Registrars should refer to their online learning and information management system (gprime or Pivotal) to monitor their progress through training.
- 3.6. Registrars who are undertaking vocational training towards FRACGP must refer to the RACGP website: www.racgp.org.au/education/fellowship-of-the-racgp/vocational-training-pathway-requirements-for-fellowship-policy/ and [guidance document](#)
- 3.7. Registrars who are undertaking vocational training towards FACRRM must refer to the ACRRM [Fellowship Training Handbook](#)
- 3.8. Registrars can apply to EV for a one-off extension of up to **twelve calendar weeks** in which to submit their Fellowship application in accordance with the [ED-Org-8.15 Registrar Extension of Training](#) procedure.

4. Procedure

4.1. EV requirements for Fellowship

- 4.1.1. Registrars must have completed the following training obligations as outlined in [ED-Org-8.9 Training Obligations](#):
 - 4.1.1.1. All registrars must have experience that involves a diversity of patient presentations in relation to age, gender, socioeconomic status, and cultural and linguistic backgrounds.
- 4.1.2. It is expected that all registrars training on the AGPT Program will achieve fellowship within:
 - 4.1.2.1. Four years from the commencement of training for 1.0 FTE registrars seeking RACGP fellowship;
 - 4.1.2.2. Five years from the commencement of training for 1.0 FTE registrars seeking ACRRM fellowship or dual RACGP/ACRRM fellowship awards;
 - 4.1.2.3. Six years from the commencement of training for 1.0 FTE registrars seeking fellowship of ACRRM or dual RACGP/ACRRM fellowship awards and who are undertaking an ARST/AST in surgery; and
 - 4.1.2.4. Five years from the commencement of training for FTE registrars seeking RACGP and FARGP fellowship.
 - 4.1.2.5. Registrars training at less than 1.0 FTE will be required to achieve fellowship within a timeframe that is reflective of their part-time status.
- 4.1.3. General pathway registrars must have undertaken a minimum of 12 calendar months of their training in a prescribed location and any specific location preferences during core vocational training.
- 4.1.4. Rural pathway registrars must have undertaken the majority of their training in facilities located in ASGC-RA 2-5 locations and any specific location preferences during core vocational training.

- 4.1.5. Registrars must complete all the program requirements as outlined in [ED-Org-8.11 Program Requirements - Group Learning](#):
 - 4.1.5.1. Workshop program
 - 4.1.5.2. Aboriginal and Torres Strait Islander Health
 - 4.1.5.3. Emergency Training
 - 4.1.5.4. Learning Activities
- 4.1.6. Registrars must complete all the program requirements as outlined in [ED-Org-8.12 Program Requirements – In-Practice Learning](#):
 - 4.1.6.1. Initial Assessment
 - 4.1.6.2. In-Practice Feedback
 - 4.1.6.3. In-Practice Learning
 - 4.1.6.4. ReCEnt
- 4.2. ACRRM requirements for fellowship
 - 4.2.1. Registrars must have completed the training requirements as outlined in the ACRRM [Completion of Training](#) and the [Fellowship Training Handbook](#):
 - 4.2.1.1. Clinical training requirements
 - 4.2.1.2. Formative assessments
 - 4.2.1.3. Summative assessments
 - 4.2.1.4. Educational activities
- 4.3. RACGP requirements for fellowship
 - 4.3.1. Registrars must have completed the training requirements as outlined in the RACGP [Requirements for Fellowship Policy](#) and [Guidelines](#):
 - 4.3.1.1. Education requirements
 - 4.3.1.2. Experience requirements
 - 4.3.1.3. Assessment requirements
 - 4.3.1.4. Professional and ethical requirements
 - 4.3.1.5. Administrative requirements
- 4.4. FARGP requirements for fellowship
 - 4.4.1. Registrars must have completed the training requirements as outlined in the FARGP [Guidelines for Registrars](#):
 - 4.4.1.1. FARGP learning plan and reflection activity
 - 4.4.1.2. 12 months in a rural general practice setting
 - 4.4.1.3. 12 months of ARST in an accredited training post
 - 4.4.1.4. A 'Working in rural general practice community-focused project'
 - 4.4.1.5. FARGP emergency medicine module
 - 4.4.1.6. Successful completion of FRACGP
- 4.5. Extension Awaiting Fellowship
 - 4.5.1. Where a registrar has met all the requirements for fellowship, but has yet to submit their fellowship application to attain their fellowship award, the registrar can apply to EV for a one-off extension of up to **twelve calendar weeks** as outlined in [ED-Org-8.15 Registrar Extension of Training](#)
 - 4.5.2. Extension Awaiting Fellowship can only be approved once all the requirements for fellowship have been met and to allow registrars to submit their application to attain their fellowship award.
 - 4.5.3. Extension Awaiting Fellowship will not be granted to meet any outstanding requirements detailed in the aforementioned sections.
 - 4.5.4. Where a registrar has not fulfilled the requirements for fellowship, they can apply for an Extension for Assessment Purposes subject to approval and within the given timeframe.

ED-Org-8.19 Completion of Training



4.6. Application Process

- 4.6.1. All registrars must pursue fellowship and submit their application to EV in a timely manner when they are nearing completion of all the program requirements.
- 4.6.2. Registrars must complete and return the relevant College application form at least **four weeks prior** to the commencement of the Extension Awaiting Fellowship term to start the application process.
- 4.6.3. The *Fellowship Application Form* is available to download from the relevant College member's website.
- 4.6.4. On receipt of the application form, EV will:
 - 4.6.4.1. Check the registrar's portfolio to confirm all requirements have been completed; and
 - 4.6.4.2. Notify the registrar if any component is outstanding and requires follow-up; and
 - 4.6.4.3. Schedule an *Exit Interview* with the Director of Training or delegate.
- 4.6.5. If successful, EV will submit a *Fellowship Portfolio* on behalf of the registrar to the relevant College(s). The *Fellowship Portfolio* will include the following documentation.
 - 4.6.5.1. *Fellowship Application Form* and *Completion of Training worksheet*
 - 4.6.5.2. Documentary evidence of completion of the experience, educational, assessments and training obligations
 - 4.6.5.3. An *AGPT Profile Report* confirming satisfactory completion of the training program and a *Vocational Training Program Requirements Certificate* signed by the Director of Training or delegate
- 4.6.6. If unsuccessful, EV will discuss the requirements for training with the registrar and may investigate an appropriate level of intervention in accordance with [ED-Org-8.18 Registrar in Difficulty](#) and [ED-Org-8.15 Registrar Extension of Training](#) procedures.
- 4.6.7. The College(s) have indicated they will process fellowship applications within six weeks of receipt.
- 4.6.8. The original signed *Fellowship Portfolio* documentation will be sent to the registrar and a copy placed on the registrar's training record.
- 4.6.9. On achieving this end point, the registrar will be eligible to apply to Medicare Australia for vocational recognition as a specialist (general practitioner) with the ability to work as an independent GP anywhere in Australia.

5. Additional Information

- 5.1. [ED-SD-8.0 Education and training definitions](#)
- 5.2. [ED-Org-8.15 Registrar Extension of Training](#)

Responsibility	Director of Training
Date created	May 2016
Version	02
Review history	May 2016 April 2017
Status (draft/pending/approved)	Approved
Approved by	Director of Training
Date approved	April 2017
Next review	March 2018