

GOV-Gov-1.9 Board or Member External Representation Policy



Policy

The Eastern Victoria GP Training (EV) Board is committed to ensuring the process to nominate and appoint Board or Company Member representatives follows sound governance principles. This policy applies to directors and/or member representatives on behalf of EV.

Principles

- a. It is important that EV be represented on forums or groups, on behalf of the organisation.
- b. Appointment of representatives will be fair and transparent unless a specific person has been requested to be on the committee or working party.
- c. Selection will be made with reference to ability to achieve the desired goals for EV.
- d. Representatives are expected, where relevant, to provide feedback.

Procedure

Where EV is invited to nominate a Board or Company Member representative to a committee or working party, the following process will take place:

1. Where a Director is requested this will be agreed upon by the Board. Where an appointment is required before the next scheduled Board meeting, with approval from the Chair the Company Secretary will initiate a vote via email.
2. Where an EV Company Member is requested, the membership will be emailed by the Company Secretary seeking "Expressions of Interest".
3. The EV Board will consider all nominations received and select the most suitable person.
4. Ongoing positions will be reviewed periodically.

Responsibilities of an EV representative

Representatives on external committees and working parties will:

1. Disclose any remuneration for the representation.
2. Attend meetings of the committee to which they are appointed.
3. Where relevant, via the Chair, CEO or Company Secretary, contact Directors and/or Company Members seeking input on issues to raise comments or feedback.
4. Provide feedback and distribute to the Board Directors and/or Company Members of EV., via the Chair, CEO or Company Secretary. Liaise with other members of the Board or Company members where relevant.
5. Seek information and support from EV and consult with other members of the community where appropriate.

Definitions

Company Member: registered member of Eastern Victoria GP Training Limited as per the Corporations Act 2001.

Additional Information

Nil

Relevant Legislation

Corporations Act 2001

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| Title (including ID Number) | | GOV-Gov-1.9 Board or Member External Representation Policy | | | |
| Policy owner (position title) | | CEO | | | |
| Date created | | September 2015 | Date first approved | | December 2015 |
| Review history | Date | May 2017 | August 2019 | | |
| | Version no. | 02 | 03 | | |
| | Date | | | | |
| | Version no. | | | | |
| Date this version approved | | August 2019 | Version no. | | 03 |
| Approved by | | Board | | | |
| Next review | | August 2022 | | | |